IndieCommerce & IndieLite Paypal Payment Method

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Topics

- Set up Paypal Business Account

- Configure Paypal Payment Method

- Confirm Order statuses

- Process Orders

- Issue Partial Refunds

- Paypal Charge Report

Set Up Paypal Business Account

❖   https://www.paypal.com/us/business

Set Up Paypal Business Account

❖ Update Website Preferences

Set Up Paypal Business Account

❖ Set Auto Return to ON

❖ Enter Return URL

Auto return

Note: Turning **OFF** Auto Return will disable Payment Data Transfer feature.

⦿ On

Return URL
https://www.mybookstore.com/cart/checkout/complete

Save

◯ Off

Create REST API app on Paypal

❖ https://developer.paypal.com/developer/applications/

Set Up Paypal Business Account

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Configure Paypal Payment Method

❖ Store > Configuration > Payment Methods

    ➢ Paypal Website Payments Standard > Settings

    ➢ Paypal Website Payments Standard > Conditions (IC Only)

    ➢ Enable 'Paypal Website Payments Standard'

❖ DO NOT Enable Paypal Express Checkout

    ➢ Not supported on IndieCommerce & IndieLite

❖ Paypal Payment Method - Configuration (go to test site)

Order Statuses

❖ 'Paypal Pending'

  ➢ 'Paypal Pending' is to 'Paypal' as 'Pending' is to 'Credit Card'

❖ Check for any custom Rules affecting Paypal Pending status

❖ Confirm that Paypal Pending orders are listed on the Store > Orders page

❖ POS Order Exporter - Confirm order statuses eligible for export (IC Only)

Process Paypal Orders

❖ Paypal Pending - Transaction is authorized

❖ Payment Received - Authorization is captured

❖ Completed - Authorization is captured

❖ Most common / normal order workflow:

Paypal Pending -> Payment Received -> Completed

Or

Paypal Pending -> Completed

Process Paypal Orders

❖ Paypal Pending -> Canceled

  ➢ Authorization is Voided

❖ Payment Received -> Canceled

  ➢ Captured amount is Credited / Refunded

❖ Completed -> Canceled

  ➢ Captured amount is Credited / Refunded

❖ Alternate payment entered

  ➢ Authorization is voided

Other Scenarios

❖ Charge more than the authorized amount

 ➢ Edit an order to change shipping method

 ➢ Add another book to an order

❖ Partial refunds to a charge

 ➢ Replace a hardcover with paperback

 ➢ Apply a discount coupon

Important!

❖ After an order has been marked as Payment Received, it takes a couple of minutes for your site to receive and update the order with the IPN (Instant Payment Notification)

❖ Cannot be combined with other payment methods

❖ You can capture a PayPal authorization for more than the original amount, but only up to a maximum of 115%.

❖ Store admins cannot create orders on behalf of customers

❖ Works with 'bulk order processing'

New Paypal Account

❖ If you are a new merchant, PayPal will hold onto the funds and will release them within 21 days.

❖ There may be other restrictions, please check with Paypal

Paypal Charge Report

❖ Store > Reports > Financial Reports > Paypal Charge Report

❖ Reconcile online Paypal payments with Paypal report

Ingram CDF (Customer Direct Fulfillment)

❖ IndieCommerce only (Coming soon for IndieLite)

❖ Eligible for Ingram CDF Fulfillment

❖ Customer will be charged when the order is shipped by Ingram

❖ Pre-orders will be eligible after marking as Payment Received

To request this feature
Store > Configuration > Account Information and Preferences > Store Features

If you need help
Staff@bookweb.org

Help Document
https://bookweb.org/indiecommerce/paypal

Q & A