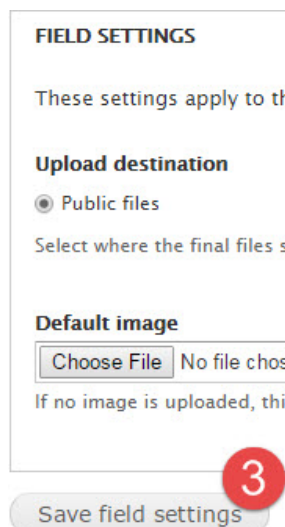
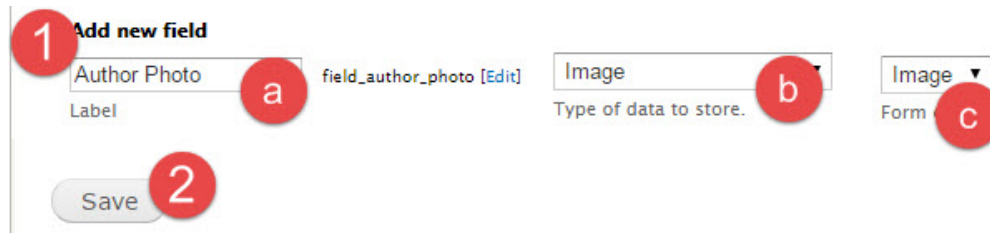
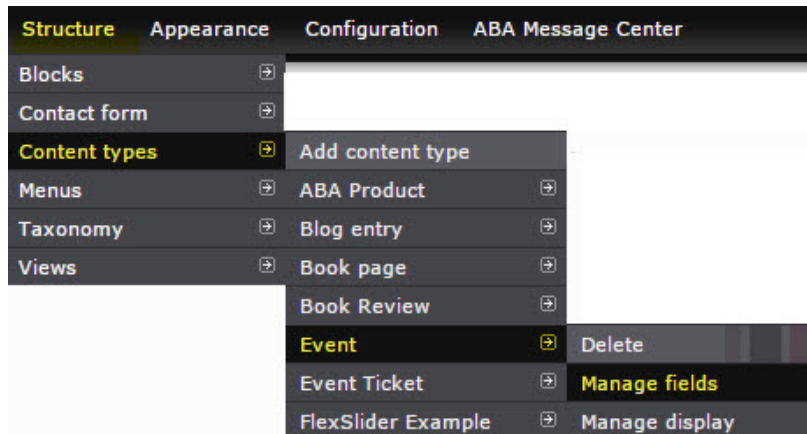


Create a view that will populate with upcoming events, and will include a field for an author photo, the body and date.

IMPORTANT NOTES:

1. We highly recommend you save your 'view' after every step, as you create it. Especially when you see this message come up: “* All changes are stored temporarily. Click Save to make your changes permanent. Click Cancel to discard the view.”
2. When working in settings always change the 'For' option from 'All Displays' to 'This block (override)' so that the changes you make only alter the block (or page) you are working on.
3. Steps 12-14 are optional and may vary depending on exactly what information you want to display.

EDIT EXISTING EVENT CONTENT TYPE



AUTHOR PHOTO FIELD SETTINGS

These settings apply to the *Author*

Number of values

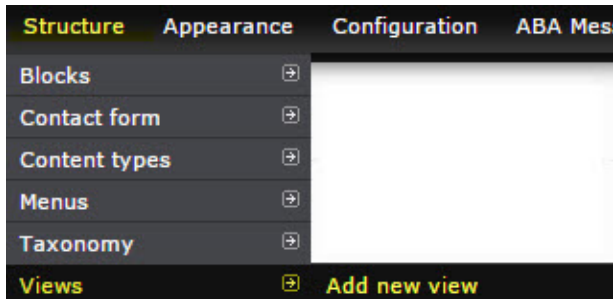
1

Maximum number of values users can

Save settings

4

CREATE THE VIEW



View name *

Upcoming Events Detailed

Machine name: upcoming_events_detailed [Edit]

Description

Show Content

of type Event

so

Create a page

Create a block

Block title

Upcoming Events Detailed

Display format

Unformatted list of titles (linked)

Items per page

6

Use a pager

Save & exit

Continue & edit

Cancel

Content: Event date - start date (field_date)

Appears in: node:event.

Selected: Content: Event date - start date (field_date)

Apply (this display)

Cancel

7

Apply and continue **a**

Operator
Is greater than or equal to ▾

Select a date ▾
Select a date ←
Jun ▾ 25 ▾ 2015 ▾

▶ **MORE**

Apply (this display) **b** Cancel Remove

Content: Event date - start date
Appears in: node:event.
Selected: Content: Event date - s

Apply (this display) **9**

Appears in: node:event.
 Exposed to visitors, t
 Sort ascending
 Sort descending

▶ **MORE**

Apply (this display) **a**

Configure sort criterion: Content: Post date
For This block (override) ▾ **9**
Apply (this display) Cancel Remove

FORMAT **10**
Format: Unformatted list | Settings
Show: Fields | Settings

Create more link
will add a more link to
link will point to the display
setting.

11

Apply (this display)

Content: Author Photo
Appears in: node:event.

12

Apply (this display)

Cancel

Configure field: Content: Author Ph

For

Appears in: node:event.

Create a label
Enable to create a label for this field.

Exclude from display
Enable to load this field as hidden. Often u

Formatter

Image style

Link image to

▶ STYLE SETTINGS

▶ NO RESULTS BEHAVIOR

Apply (this display)

Cancel


Content: Event date
Appears in: node:event.

Selected: Content: Event date

Apply (this display)


13

Appears in: node:event.


Create a label 
Enable to create a label for this field.


Exclude from display
Enable to load this field as hidden. Often used to gro

Formatter
Date and time ▼

Choose how users view dates and times:
Short (06/25/2015 - 3:18pm)  ▼


To add or edit options, visit [Date and time settings](#).

Display:
Start date only ▼ 


Apply (this display)  Cancel Remove

Content: Body
Appears in: node:product, node:
node:body, view, node:event,


Selected: Content: Body

Apply (this display) 


content: body, content: description.

Create a label 
Enable to create a label for this field.

Exclude from display
Enable to load this field as hidden. Ofte

Formatter 
Summary or trimmed ▼

Trim length *
200

Apply (this display)  Cancel

The 'Upcoming Events Detailed' view is now ready - **we recommend you make sure it is saved** then it will be available in the list of blocks. You can activate this block from Structure > Blocks and place it in a suitable region.